

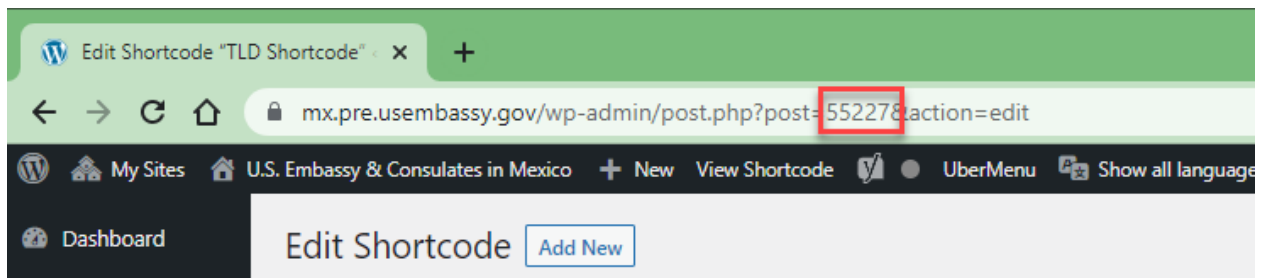


# MWP 1.0

## Using Shortcodes

### Create the Shortcode

1. **U**se the Left Navigation to open **SHORTCODES** and **C**lick **ADD NEW**.
2. **E**nter a title for the Shortcode.
3. **E**nter the content in the WYSIWYG
4. **C**lick **PUBLISH**.
5. **L**ook at the address bar and take note of the **POST ID** (see screenshot below). You will need this number to use your shortcode on posts/pages.



*Identifying the POST ID*

### Use the Shortcode

1. **N**avigate to the post or page where the content should be placed and **O**pen in edit.
2. In a text field such as the WYSIWYG or the shortcode sidebar item, **E**nter the following shortcode, replacing #### with your shortcode **POST ID** number: **[post-content id=####]**.
3. **C**lick **UPDATE/PUBLISH**.
4. **V**iew the post/page to verify your shortcode content displays as intended.